



SUMNER-BONNEY LAKE SCHOOL DISTRICT

DONATION FORM

Date _____

(Donor Name & address)

hereby gives _____
(School/Department Name)

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Funds totaling \$ _____ OR

☐

In-Kind Gifts or Donations (Equipment/Supplies/Materials) with an estimated value of _____

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Description of In-Kind Gift or Donation: _____

(List programs, activities or specific items for which money shall be spent)

***If value of gift or donation is \$1,000 or greater Superintendent/CFO approval is required prior to acceptance.**

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Check here if value of gift or donation is \$3,000 or greater. Board approval is required prior to acceptance.

All gifts or donations to the district are governed under Board Policy and Procedures 6114 and 6114P-Gifts and Donations.

The Sumner-Bonney Lake School District (Tax ID # 91-0783342) is a political subdivision of the State of Washington. As such, it is a "governmental unit" as defined in sections 170(b)(1)(v) and 170(c)(1) of the Internal Revenue Code of 1986, as amended ("IRC"), and is not a private foundation by virtue of IRC Section 509(a)(1). Based upon review of the applicable Internal Revenue Code (IRC), donations or grants to the district receive status as charitable contributions by the donor, if used solely for a "public purpose". The Sumner-Bonney Lake School District has account and reporting procedures to ensure gifts or donations will be used exclusively for public purposes within the meaning of IRC Section 170(c)(1).

Building/Program Administrator

Date

Superintendent or designee

Date

Chief Financial Officer

Date

Board Approval (if applicable)

Date

For District Use Only

Revised: 07/27/2020

Original: Accountant

CC: Grantor

Accts Receivable

Budget Director

Bldg/Dept Administrator

Revenue Code

Expenditure Code